



**Group Reservation Form**

The Following form must be sent to the Wyndham Panama Albrook Mall reservations department at:  
[reservations@wyndhampanamahotel-am.com](mailto:reservations@wyndhampanamahotel-am.com)  
Phone: 307-0243

**CONFERENCIA IFLA AR-URBIO 2016 PANAMA**

Event Date 22 until 28 OCTOBER 2016  
Block Code: 161022GKAR

Name of the guest: \_\_\_\_\_  
Check in date: \_\_\_\_\_  
Check out date: \_\_\_\_\_

**Credit card information to guarantee the room:**

Name of the cardholder: \_\_\_\_\_  
Credit card number: \_\_\_\_\_ Visa  MC  AMEX   
Expiration date: \_\_\_\_\_  
Credit cardholder phone \_\_\_\_\_  
Company: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Rates and Conditions:**

Room type	Single rate	Double Rate
Deluxe	USD\$ 115.00 +10%	USD\$ 130.00 + 10%

All rates are subject to 10% occupancy tax  
Rates will be available until Saturday, September 17, 2016. After this date rates offered will be hotel regular rates  
Rates include: Breakfast buffet at Canal Bistro Restaurant  
Wifi internet in the room and common areas  
Rates apply 3 days before and after the event dates.

**Check In and Check Out**

The check in is at 3:00 pm and check out is at 12:00 m.d. Our staff will do everything to attend early check in and late check out, according to the hotels availability

**Cancellation policy:**

The client will have three (3) working days before the arrival date to cancel without penalty. If the client fails to cancel the reservation on the allowed days, the hotel will proceed with the charge of one (1) night of accommodation.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_